

**ANNUAL PROCUREMENT PLAN FOR 2012
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot on your area.
2. For Sub - Depots please refer to the following:
 - a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, and Misamis Occidental (Oroquieta) - **Region XIII**
 - b. Misamis Oriental, Calbayog, and Bontoc - **Regions VI, VII, VIII, X, & XI**
 - c. Surigao Del Norte - **Surigao Del Norte**
 - d. Camiguin - **Camiguin**
3. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
4. Do not delete any field in the APP Form.
5. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
6. Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office and email at app@procurementservice.org
7. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before November 15, 2011.
8. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)563-9397.

**ANNUAL PROCUREMENT PLAN FOR 2012
For Common-Use Supplies and Equipment**

Department/Bureau/Office: DMMMSU-OPEN UNIVERSITY SYSTEM
 Region: I
 Address: City of San Fernando, La Union

Contact Person: REMEDIOS M. CORPUZ
 Position: Director
 E-mail: _____
 Telephone/Mobile Nos: 072-242-3608

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
COMMON ELECTRICAL SUPPLIES																	
1. BALLAST, 18 watts	piece	2	1	1	1	1	1	1	1	1	1	1	1	1	13	68.95	896.37
2. BALLAST, 36 watts	piece	1	1	4	1	1	3	1	1	3	1	1	3	21	74.35	1,561.42	
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet	16	4	9	7	6	8	8	4	12	4	9	11	98	37.31	3,656.38	
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet	3	1	7	1	3	1	3	1	5	1	3	1	30	14.92	447.72	
5. BATTERY, size D, alkaline, 2 pcs./packet	packet	1	1	1	1	1	1	1	1	1	1	1	1	12	69.82	837.88	
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set	1	1	1	1	3	1	1	1	1	1	1	1	14	287.55	4,025.75	
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set	3	1	5	1	1	5	1	1	5	1	1	5	30	378.16	11,344.91	
8. FLUORESCENT LAMP, tubular, 18 watts	piece	1	1	2	1	1	2	1	1	2	1	1	2	16	32.94	527.10	
9. FLUORESCENT LAMP, tubular, 36 watts	piece	5	3	5	1	1	5	1	1	5	1	1	5	34	34.70	1,179.67	
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	106.38	1,276.62	
11. FUSE, 30 amperes	piece	3	1	1	1	1	3	1	1	1	1	1	1	16	10.61	169.74	
12. FUSE, 60 amperes	piece	1	1	3	1	1	1	1	1	1	1	1	1	14	26.12	365.64	
13. STARTER, 4-40 watts	piece	2	1	8	1	1	8	1	1	8	1	1	8	41	3.82	156.75	
14. TAPE, electrical	roll	3	2	2	1	2	1	2	1	2	1	2	1	20	18.66	373.10	
COMMON COMPUTER SUPPLIES/CONSUMABLES																	
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box													0	533.00	-	
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box													0	838.94	-	
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box													0	596.21	-	
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box													0	974.86	-	
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box													0	492.49	-	
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box													0	798.43	-	
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250 sets/box	box													0	346.45	-	
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box													0	740.87	-	

9. COMPACT DISK CASE, 50 CDs capacity	piece	1												1	52.11	52.11	
10. COMPACT DISK DRIVE CLEANER	piece	2												2	65.83	131.65	
11. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece	3	2	7	8	7	8	8	7	7	8	7	8	80	9.01	720.78	
12. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece	5		15	6	5	16	6	5	15	6	5	12	96	17.04	1,635.41	
13. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	9		4	2		4	3	2	2	3		4	33	11.99	395.75	
14. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece	15	10	18	14	15	18	18	13	17	15	15	15	183	20.46	3,744.00	
15. FLASH DRIVE, 4GB, USB 2.0, plug and play	piece	1		1				3						6	299.38	1,796.29	
16. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece	4		3	3			3	1		2	2		1	19	479.70	9,114.30
17. INK CARTRIDGE, HP 51645A (HP 45)	cart	1		1		1		1		1			1	6	1,247.28	7,483.69	
18. INK CARTRIDGE, HP C6615DA (HP 15)	cart	1		1		1		1		1			1	6	1,178.28	7,069.67	
19. INK CARTRIDGE, HP C1823DA (HP 23)	cart													0	1,526.43	-	
20. INK CARTRIDGE, HP C6625A (HP 17)	cart													0	1,281.78	-	
21. INK CARTRIDGE, HP C6578A/D (HP 78)	cart													0	1,386.33	-	
22. INK CARTRIDGE, HP C6614D (HP 20)	cart													0	1,377.97	-	
23. INK CARTRIDGE, HP C4844A (HP 10)	cart													0	1,437.56	-	
24. INK CARTRIDGE, HP C8727AA (HP 27)	cart													0	762.17	-	
25. INK CARTRIDGE, HP C8728AA (HP 28)	cart													0	894.95	-	
26. INK CARTRIDGE, HP C6656AA (HP 56)	cart													0	831.17	-	
27. INK CARTRIDGE, HP C6657AA (HP 57)	cart													0	1,386.33	-	
28. INK CARTRIDGE, HP C9351AA (HP 21)	cart			5						5				10	630.44	6,304.37	
29. INK CARTRIDGE, HP C9352AA (HP 22)	cart			2						2				4	726.62	2,906.49	
30. INK CARTRIDGE, HP C8765WA (HP 94)	cart													0	840.58	-	
31. INK CARTRIDGE, HP C8766WA (HP 95)	cart													0	1,008.91	-	
32. INK CARTRIDGE, HP C9361WA (HP 93)	cart													0	807.13	-	
33. INK CARTRIDGE, HP C9362WA (HP 92)	cart													0	603.25	-	
34. INK CARTRIDGE, HP CB314A (HP 900), black	cart													0	262.42	-	
35. INK CARTRIDGE, HP CB315A (HP 900), tri-color	cart													0	337.70	-	
36. INK CARTRIDGE, Epson TO17	cart													0	0.00	-	
37. INK CARTRIDGE, Epson TO18	cart													0	0.00	-	
38. INK CARTRIDGE, Lexmark # 27, colored	cart	5	8	10	7	5	12	5	7	9	8	5	11	92	1,202.33	110,613.90	
39. INK CARTRIDGE, Lexmark # 17, black	cart	10	16	17	10	9	17	9	10	15	12	10	16	151	1,008.91	152,345.03	
40. INK CARTRIDGE, Epson TO38	cart													0	494.52	-	
41. INK CARTRIDGE, Epson TO39	cart													0	774.72	-	
42. MOUSE, optical, USB conection type	piece	1						2						3	202.54	607.62	
43. TONER CARTRIDGE,HP C3906A	cart													0	3,139.64	-	
44. TONER CARTRIDGE,HP C3903A	cart													0	3,677.70	-	
45. TONER CARTRIDGE,HP C4092A	cart													0	2,723.53	-	
46. TONER CARTRIDGE,HP C4096A	cart													0	4,215.46	-	
47. TONER CARTRIDGE,HP C7115A	cart	1		2		1	1	1		2		1	1	10	2,586.57	25,865.67	
48. TONER CARTRIDGE,HP 92298A	cart													0	4,610.66	-	
49. TONER CARTRIDGE,HP C4127X	cart													0	5,588.20	-	
50. TONER CARTRIDGE, HP Q2613X	cart													0	4,127.63	-	
51. TONER CARTRIDGE,HP Q2612A	cart													0	2,937.86	-	
52. TONER CARTRIDGE,HP Q5942A	cart													0	6,258.36	-	
53. TONER CARTRIDGE, HP Q6511A	cart													0	5,204.50	-	
54. TONER CARTRIDGE, HP C9720A	cart													0	6,597.11	-	
55. TONER CARTRIDGE, HP C9721A	cart													0	8,928.57	-	
56. TONER CARTRIDGE, HP C9722A	cart													0	8,928.57	-	
57. TONER CARTRIDGE, HP C9723A	cart													0	9,103.64	-	

58. TONER CARTRIDGE, HP Q1338A	cart														0	6,651.84	-	
59. TONER CARTRIDGE, HP Q2610A	cart														0	5,004.23	-	
60. TONER CARTRIDGE, HP Q3960A	cart														0	3,554.70	-	
61. TONER CARTRIDGE, HP Q3961A	cart														0	4,291.78	-	
62. TONER CARTRIDGE, HP Q3962A	cart														0	4,291.78	-	
63. TONER CARTRIDGE, HP Q3963A	cart														0	4,291.78	-	
64. TONER CARTRIDGE, HP Q5949A	cart														0	3,001.63	-	
65. TONER CARTRIDGE, HP Q7553A	cart														0	3,384.28	-	
66. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart														0	4,737.16	-	
67. TONER CARTRIDGE, Lexmark 1382920	cart														0	14,553.36	-	
68. TONER CARTRIDGE, Brother TN3060	cart														0	4,673.39	-	
69. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart														0	3,939.94	-	
70. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart														0	2,914.65	-	
71. TONER CARTRIDGE, Samsung ML-2250D5	cart														0	4,129.73	-	
72. TONER CARTRIDGE, Samsung ML-2010D3	cart														0	3,031.95	-	
73. TONER CARTRIDGE, Kyocera TK-120	cart														0	5,385.37	-	
74. RIBBON, Epson RN 8755	cart														0	86.88	-	
75. RIBBON, Epson RN 8750	cart					3									3	78.67	236.01	
76. RIBBON, Epson RN 7754	cart														0	130.69	-	
77. RIBBON, Epson RN SO 15083/SO 15086	cart														0	743.00	-	
78. RIBBON, Epson RN SO 15327	cart														0	336.65	-	
COMMON OFFICE SUPPLIES																		
1. ACETATE, gauge #3, 50m in length	roll	1	1	1											1	4	618.28	2,473.12
2. AIR FRESHENER, 280mL/can	can	6	7	6	8	4	8	5	7	4	6	7	6	74	94.87	7,020.68		
3. ALCOHOL, 70%, ethyl	bottle	10	8	6	15	4	12	9	11	5	14	6	12	112	38.64	4,327.96		
4. AUDIO CASSETTE TAPE, 90min. recording time	piece			1										1	16.52	16.52		
5. TAPE, blank, for micro-cassette recorder, 60 mins. recording time	pack		1	1		1								3	93.79	281.36		
6. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box	1						2						3	358.18	1,074.53		
7. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box													0	373.10	-		
8. CARTOLINA, assorted color, 20s/pack	pack	7		2		2	2	1		2			1	17	74.62	1,268.54		
9. CARTOLINA, white, 20s/pack	pack	5	6	1	1	1	5		1	1			1	22	58.63	1,289.86		
10. CHALK, white, dustless, 100 pcs/box	box	1		2			2			1		1	1	8	35.68	285.44		
11. CLIP, bulldog (3")	piece	1	1	1	1	1	1	6	1	1	1	1	2	18	8.63	155.35		
12. CLIP, backfold, 25mm, 12s/box	box	2			1				1				1	5	15.99	79.95		
13. CLIP, backfold, 50mm, 12s/box	box	3			1				1				1	6	44.77	268.63		
14. CLIP, backfold, 19mm, 12s/box	box	3			1				1				1	6	7.73	46.37		
15. CLIP, backfold, 32mm, 12s/box	box	3			1				1				1	6	17.86	107.13		
16. COLUMNAR PAD, 4 cols, 50 gsm min.	pad	1						1						2	22.39	44.77		
17. COLUMNAR PAD, 14 cols, 50 gsm min.	pad	1		2				1			2			6	46.90	281.42		
18. COLUMNAR PAD, 16 cols, 50 gsm min.	pad	1						1						2	46.90	93.81		
19. COLUMNAR PAD, 18 cols, 50 gsm min.	pad	1						1						2	69.29	138.58		
20. COLUMNAR NOTEBOOK, 12 cols	piece	2						1						3	20.13	60.39		
21. CORRECTION FLUID, water based, min 15mL.	bottle	6	2	8	3	3	8	4	5	6	5	3	8	61	10.07	614.00		
22. DATA FILE BOX, (5"x9"x15-3/4")	box	14	1	26	2	1	1		1		5		1	52	66.08	3,436.25		
23. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece	13	1	1	1	1	13	1	1	1	1		12	46	68.75	3,162.35		
24. ENVELOPE, documentary (10"x15"), 500s/box	box	4.024					1.024						0.024	5.072	574.57	2,914.24		
25. ENVELOPE, expanding, kraft, legal size, 100s/box	box	0.12		3			0.12						0.12	3.36	692.76	2,327.66		
26. ENVELOPE, mailing white, 500s/box	box	3		2	1				1			1		8	163.77	1,310.20		
27. ENVELOPE, mailing white with window, 500s	box	4			3			2	1		2	1		13	212.77	2,766.00		
28. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box	box	1	1		1			1	1			1		6	122.59	735.54		
29. ENVELOPE, expanding, plastic, legal size	piece	27			12			12	12			12	12	87	40.81	3,550.06		

30. ENVELOPE, documentary, A4, 500s/box	box	4	1	1	2	1	1	2	1	1	2	1	1	18	539.40	9,709.13
31. ERASER, blackboard/whiteboard	piece	5	1	7	1		6	2		6	1		6	35	11.73	410.41
32. ERASER, rubber	piece	6	1		1			3			1			12	4.80	57.56
33. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece	22	1	1	6	1	12	5			5		12	65	85.28	5,543.20
34. FOLDER, pressboard, plain, legal, 100s/box	pack	7.24	1	7	2		1.12	2		1	2		1.12	24.48	872.93	21,369.35
35. FOLDER, tagboard, legal size, 100s/box	pack	3.34		6.22	2		2.12	2.1		1	3	0.1	1.12	21	424.27	8,909.63
36. FOLDER, tagboard, A4 size, 100s/box	pack	4.1		3.1	2	1	1	1.1	1	2	1	0.1	2	18.4	260.10	4,785.91
37. FOLDER, morocco/fancy, legal size, 50s/pack	pack	3		3	1		1		1				1	10	309.14	3,091.40
38. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle	4		1	2			1	1	1	1		1	12	319.80	3,837.60
39. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack	2			1				1				1	5	253.71	1,268.54
40. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack	3			1				1				1	6	234.52	1,407.12
41. GLUE, all purpose, 300 grams min.	jar	12	2	6	1	1		3	1	1	5	2	1	35	38.37	1,342.80
42. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece	7	1	2	5					5			5	25	33.79	844.86
43. INDEX CARD,3"x 5",ruled both sides, 500s/pack	pack	2	1										1	4	45.56	182.25
44. INDEX CARD, 5" x 8",ruled both side, 500s/pack	pack	2	1										1	4	102.34	409.34
45. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box	2	1	1	1	1	1	1	1	1	1	1	1	13	42.54	552.99
46. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box	2			1				1				1	5	58.10	290.49
47. INDEX TAB, self-adhesive, 5 sets/box	box	4		6	2				2		6		2	22	69.29	1,524.38
48. LEAD, for mechanical pencil,0.5mm, 12 pcs/tube	tube	2		2			2	1		2			2	11	11.73	128.99
49. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle			2										2	505.88	1,011.76
50. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece	7		5			2					2		16	45.73	731.60
51. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece	3	1	6	1	1	3	1	1	1	1	3	23	50.80	1,168.38	
52. MAP PIN, round head, 100s/box	box	3		1		2	2	1		1		3		13	37.31	485.03
53. MARKER, fluorescent, 3 colors/set	set	6		4		1	2	2		1	2	2	2	22	42.64	938.08
54. MARKING PEN, whiteboard, black	piece	37	14	31	14	27	22	30	13	28	15	27	13	271	15.46	4,188.85
55. MARKING PEN, whiteboard, blue	piece	14	7	16	7	13	9	12	6	14	7	13	6	124	15.46	1,916.67
56. MARKING PEN, whiteboard, red	piece	11	7	12	7	10	8	9	6	11	6	10	6	103	15.46	1,592.07
57. MARKER, permanent, black	piece	15	5	10	7	6	12	8	3	7	8	5	3	89	13.84	1,231.54
58. MARKER, permanent, blue	piece	9	4	7	6	6	4	9	3	6	5	5	3	67	13.84	927.11
59. MARKER, permanent, red	piece	8	4	6	5	6	3	7	3	5	4	5	4	60	13.84	830.25
60. MARKING PEN, for transparency	set	2		2		1		2		2		1		10	86.35	863.46
61. NOTE BOOK, stenographer's, 40 leaves	piece	2					1	1						4	7.68	30.71
62. NOTE PAD, (3"x3"), 100 sheets/pad	pad	1			1				1			1		4	37.31	149.24
63. NOTE PAD, (3"x4"), 100 sheets/pad	pad	4	1	5	2	2	4	2	3	3	1	2	5	34	53.30	1,812.20
64. NOTE PAD, (2"x2"), 400 sheets/pad	pad	1			1				1			1		4	115.13	460.51
69. NOTE PAD, (2"x3"), 100 sheets/pad	pad	1			1				1			1		4	31.98	127.92
66. OIL, for general purpose, 120 mL	bottle	2					1						1	4	31.76	127.06
67. PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm	ream	16	6	13	9	8	11	16	6	13	11	6	13	128	107.42	13,749.76
68. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream	2		2		2		2		2			2	12	57.46	689.54
70. PAPER, mimeo,WhiteWove, 210mm x 297mm (A4)	ream	4	1	5	1	5	1	4	1	4	2	2	3	33	149.24	4,924.92
71. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream	2		2		2		2		2			2	12	147.96	1,775.51
72. PAPER, for Plain Paper Copier, 254mm 356mm(B4), 70gsm	ream	2		2		2		2		2			2	12	199.53	2,394.32
73. PAPER, ruled pad,216mmx330mm, 90 sheets/pad	pad	8	2	5	4	5	2	7	2	6	4	2	5	52	21.08	1,096.38
74. PAPER, thermal,210mmx30M, 1/2" core	roll	7	5	7	5	7	5	7	5	7	5	5	7	72	37.31	2,686.32
75. PAPER, thermal, 216mmx30M, 1/2" core	roll	1		1		1		1		1		1		6	38.38	230.26
76. PAPER,multicopy, 210mm x 297mm(A4), 80gsm	ream	73	45	70	48	68	47	73	43	71	50	67	69	724	142.80	103,389.37
77. PARCHMENT PAPER, A4 size, 80 gsm,100sheets/pack	ream	5		1			2		1	1		3		13	165.23	2,147.99
78.PAPER FASTENER, for paper, metal, 50 sets/box	box	14	1	8	5	3	4	14	1	6	5	2	6	69	84.09	5,802.28
79.. PAPER CLIP, gem type,jumbo, 48mm, 100s/box	box	23	16	22	16	17	24	23	15	21	17	17	20	231	15.99	3,693.69
80. PAPER CLIP, gem type, 32mm, 100s/box	box	27	13	24	17	18	25	22	16	23	17	15	18	235	9.06	2,129.34
81. PENCIL, lead, w/eraser, one(1) dozen per box	box	7		5	1		4	2		3	1	1	2	26	25.51	663.32
82. PENCIL, mechanical, for 0.5mm lead	piece	1												1	18.66	18.66

83. PUSH PIN, flat head type, assorted colors, 100s/box	box	8		4	3	1	1	4		1	2		4	28	30.75	861.00
84. RECORD BOOK, 300 pages, Smyth sewn	book	23		3			6	6		6	5	4	4	57	51.70	2,946.96
85. RECORD BOOK, 500 pages, Smyth sewn	book	5	2				5						3	15	90.61	1,359.15
86. RIBBON, nylon, manual typewriter	spool		1	2			3			3			3	12	16.21	194.46
87. RIBBON, nylon, for Kitano Bundy Clock	piece													0	660.92	-
88. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece													0	479.70	-
89. RING BINDER, (1/2"x44"), plastic	piece	10	10	27	10	15	22	15	10	22	15	10	22	188	4.48	842.10
90. RING BINDER, (3/4"x44"), plastic	piece	20	20	33	20	20	33	20	20	33	20	20	33	292	12.79	3,735.26
91. RING BINDER, (1" x 44"), plastic	piece	15	15	28	15	15	28	15	15	28	15	15	28	232	12.79	2,967.74
92. RING BINDER, (2" x 44"), plastic	piece	10	10	20	10	15	15	15	10	20	10	15	15	165	28.83	4,757.49
93. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	box	1		3			1						1	6	136.00	815.98
94. RULER, plastic, 300mm	piece	5		2										7	3.73	26.12
95. RULER, plastic, 450mm	piece	3		2										5	37.31	186.55
96. SIGN PEN, black	piece	19	6	13	11	10	11	16	6	13	11	11	9	136	42.52	5,782.31
97. SIGN PEN, blue	piece	16	3	12	9	7	10	15	3	12	9	7	11	114	42.52	4,846.94
98. SIGN PEN, red	piece	5	1	6	1	4	2	7	1	5	2	6	2	42	42.52	1,785.71
99. STAMP PAD INK, violet, 50mL	bottle	4		5			4			4			4	21	27.72	582.04
100. STAMP PAD, felt pad, min 60mm x 100mm	piece	4		3	1		1						2	11	25.58	281.42
101. STAPLE WIRE, standard, #35	box	11	2	10	5	5	9	7	3	11	3	5	8	79	26.63	2,103.73
102. TAPE, adding machine, GSP bond	roll	1			1			1		1				4	10.93	43.71
103. TAPE, masking, 24mm, 50 meters length	roll	11		8	1	4	4	8	1	7	1	4	4	53	42.64	2,259.92
104. TAPE, masking, 48mm, 50 meters length	roll	8		4	1	3	1	6		4		3	1	31	85.92	2,663.38
105. TAPE, transparent, 24mm, 50 meters	roll	10		8	2	2	4	5		7	2	3	4	47	11.14	523.66
106. TAPE, transparent, 48mm, 50 meters	roll	7		5	1	3	3	7	1	4	1	3	3	38	20.89	793.80
107. TAPE, packaging, 48mm, 50 meters length	roll	1		2	1	2	5	2	1	2	1	2	5	24	19.72	473.30
108. TIME CARD, for Amano Bundy Clock,100s/bndl	bundle													0	100.20	-
109. TIME CARD, for Kitano Time Recorder,100s/bndl	bundle													0	89.54	-
110. TOILET TISSUE, 12 rolls/pack	pack	11	4	9	3	5	5	7	3	10	3	5	3	68	62.68	4,262.16
111. TWINE, plastic, one kilo per roll	roll													0	58.63	-
112. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll													0	170.56	-
COMMON OFFICE DEVICES																
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack	3	1	6	1	1	1	2	1	5	1	1	1	24	10.66	255.84
2. CUTTER, heavy duty	piece	8		5									1	14	27.72	388.02
3. PUNCHER, heavy duty	piece	5		4									1	10	117.26	1,172.60
4. SCISSORS, (6")	pair	4		3									1	8	19.19	153.50
5. SHARPENER, single cutterhead	piece	3		3									1	7	151.03	1,057.24
6. STAMPING DATER, self-inking stamp	piece	3		2									2	7	447.72	3,134.04
7. STAPLER, heavy duty, standard	piece	6						1					1	8	166.91	1,335.29
8. STAPLE REMOVER, twin jaws	piece	6						1					1	8	20.13	161.05
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece	4					3						1	8	41.24	329.89
10. WASTE BASKET, plastic	piece	5		1		1	4			1			2	14	21.51	301.21
COMMON JANITORIAL SUPPLIES																
1. BATHROOM SOAP, 70gms.	piece	7	2	8	2	2	10	2	2	7	2	2	6	52	14.92	776.05
2. BROOM, soft (tambo)	piece	10		3			9	5		2			1	30	122.59	3,677.70
3. BROOM, STICK (tingting)	piece	8					9	2					3	22	20.25	445.59
4. CLEANSER, powder, 350gms.	canister	3					3							6	17.75	106.52
5. DETERGENT POWDER, all purpose, 500gms.	pouch	3		3			3			3			3	15	17.59	263.84
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar	4					2	1					1	8	24.52	196.14

7. DISINFECTANT SPRAY, 400 grams net content	can	9		6	3	1	6	4	1	4	2	4	4	44	245.18	10,787.92
8. DUST PAN, non-rigid plastic, with detachable handle	piece	6					6	1						13	26.65	346.45
9. FLOOR WAX, paste, natural, 2kgs.	can	2		3	1		1	1	1	2	1	1	1	14	314.47	4,402.58
10. FLOOR WAX, paste, red, 2kgs.	can	2	1	5	1	1	5	1	1	4	2	1	5	29	314.47	9,119.63
11. FLOOR WAX, liquid type, 3.75L	can	3					3						1	7	339.79	2,378.51
12. FURNITURE CLEANER, 300mL/can min	can	3		3	1				2	2			1	12	115.13	1,381.54
13. INSECTICIDE, 600mL (420g)/can	can	5		5	3			2	1	3	2		1	22	119.39	2,626.62
14. MOPHANDLE, screw type, wooden handle	piece	2					2							4	85.28	341.12
15. MOPHEAD, 100% rayon, 400g	piece	2					2					2		6	73.55	441.32
16. RAG, COTTON, (7") in diameter	kilo	5			1		6	1			1			14	44.77	626.81
17. SCOURING PAD, economy size	pack	2					3					1		6	135.26	811.55
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle	3		2			2		2			2		11	63.96	703.56
19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack	box	7	6	6	6	6	6	6	6	6	6	6	6	73	34.11	2,490.18
20. TRASHBAG, plastic, black, (XL)	roll	3	2	3	2	2	6	2	2	3	3	2	3	33	106.38	3,510.70
LEGAL SIZE PAPER																
1. PAPER, bond, Premium Grade	ream	11	1	3	9	3	6	11	1	3	16	3	3	70	122.20	8,554.04
2. PAPER, mimeo, Groundwood	ream	3	3	3	3	3	3	3	3	3	3	3	3	36	93.81	3,377.09
3. PAPER, mimeo, Whitewove	ream	1		1		2	16	2		8	5	8	6	49	123.02	6,028.00
4. PAPER, for PPC	ream			5							5			10	177.66	1,776.63
5. PAPER, multicopy, legal, for laser printing	ream	26	17	19	18	16	26	18	15	19	25	19	18	236	179.09	42,264.77
COMMON OFFICE EQUIPMENT																
1. AIRPOT, 4.0 liters, w/ dispenser	unit													0	1,172.60	-
2. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 24	unit	7		1						2				10	8,152.77	81,527.68
3. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 20	unit													0	9,634.51	-
4. FILING CABINET, four(4) drawers, three (3) drawers + one (1) safe, plain finish, gauge 20	unit													0	13,834.55	-
5. FILING CABINET, lateral, four (4) drawers, beige, plain finish, 55"x18"x35.5(HxWxL) body, 6" x 16" x 32" (H x W x L), gauge 20	unit					2								2	12,459.41	24,918.82
6.. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display AC power source, Canon	unit	1												1	1,940.12	1,940.12
7. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor	unit													0	948.74	-
8. CALCULATOR, scientific, 10 digits, dot matrix display, programmable, with case	unit	2												2	349.65	699.30
9. CALCULATOR, compact, electronic, LCD, desktop display, 12 digits, two-way power source	unit					2		1						3	165.11	495.32
10. CHAIR, monobloc, without armrest,beige/white	unit													0	245.18	-
11. DOCUMENT CAMERA, w/ DVI port, four (4) reference points demarcate viewing area, 8 times (800%) consecutive zoom, PC and Doc Cam VS	unit	1												1	20,040.80	20,040.80
12. ELECTRIC FAN, orbit type	unit			1				1						2	1,379.92	2,759.83
13. ELECTRIC FAN, with stand	unit	4		1				1		1				7	783.51	5,484.57
14. ELECTRIC FAN, wall type	unit			1				1						2	764.32	1,528.64
15. INDUSTRIAL FAN, 18" metal blade	unit													0	958.21	-

HANDBOOKS ON PROCUREMENT																0	-	
HANDBOOK ON PUBLIC BIDDING DOCUMENTS, 8-1/2" x 11", offset printing, one color print, laminated kromcote cover, newsprint inside pages, perfect binding for:																0	-	
a. Procurement of Goods & Services, 110-115 pages	piece			1												1	33.05	33.05
b. Procurement of Civil Works, 139-149 pages	piece			1												1	38.59	38.59
c. Procurement of Consulting Services, 139-149 pages	piece			1												1	22.92	22.92
d. Sample Forms, 8-1/4" x 11-3/4", 328 pages	piece			1												1	90.61	90.61
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(5th Edition), 6" x 9", 228 pages,	piece															0	33.21	-
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages	piece															0	13.86	-
HANDBOOK ON GENERIC PROCUREMENT MANUAL (GPM), A-4 size(210mm x 297mm), foldcote 12 w/ plastic lamination, one(1) set of four (4) volumes as follows:	set															0	133.25	-
Volume I (103 pages) - white color																		
Volume II (138 pages) - light blue color																		
Volume III (124 pages) - light yellow color																		
Volume IV (118 pages) - light green color																		
OTHER CONSUMABLES																	-	
1. INK CARTRIDGE, HP C4902AA(HP13), black, 28 ml	cart	1	1	6	1	1	5	1	1	5	1	1	6	30	1,005.77	30,173.13		
2. INK CARTRIDGE, HP C4815A(HP 13), cyan	cart	1		5		1	3	1		4		1	3	19	1,005.77	19,109.65		
3. INK CARTRIDGE, HP C4816A (HP 13), magenta, 14 ml	cart	1		5		1	3	1		4		1	3	19	1,005.77	19,109.65		
4. INK CARTRIDGE, HP C4817A (HP 13), yellow , 14 ml	cart	1		5		1	3	1		4		1	3	19	1,005.77	19,109.65		
5. INK CARTRIDGE, HP C4836A(HP 11), cyan 28 ml	cart													0	1,365.42	-		
6. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml	cart													0	1,365.42	-		
7. INK CARTRIDGE, HP C483A(HP 11) , yellow 28 ml	cart													0	1,365.42	-		
8. INK CARTRIDGE, HP C4906AA (HP940), black	cart													0	997.41	-		
9. INK CARTRIDGE, HP C4906AA(HP 940XL), black	cart													0	1,380.06	-		
10. INK CARTRIDGE, HPC4907AA(HP 940XL), cyan	cart													0	997.41	-		
11. INK CARTRIDGE, HP C4908AA(HP 940XL), magenta	cart													0	997.41	-		
12. INK CARTRIDGE, HP C4909AA(HP 940XL), yellow	cart													0	997.41	-		
13. INK CARTRIDGE, HP C4936A(HP 18), black	cart													0	830.13	-		
14. INK CARTRIDGE, HP C4937A(HP 18) , cyan	cart													0	622.07	-		
15. INK CARTRIDGE, HP C4938A(HP 18) , magenta	cart													0	622.07	-		
16. INK CARTRIDGE, HP C4939A (HP18) , yellow	cart													0	622.07	-		
17. INK CARTRIDGE, HP C8721A (HP 02), black , 10 ml	cart													0	755.90	-		
18. INK CARTRIDGE, HP C8767WA(HP96), black , 21 ml	cart													0	1,260.87	-		
19. INK CARTRIDGE, HP C8771WA(HP 02), cyan , 4 ml	cart													0	403.56	-		
20. INK CARTRIDGE, HP C8772WA(HP 02), magenta, 3.5 ml	cart													0	403.56	-		
21. INK CARTRIDGE, HP C8773WA(HP 02), yellow, 6 ml	cart													0	403.56	-		
22. INK CARTRIDGE, HP C8774WA(HP 02), light cyan , 5.5 ml	cart													0	403.56	-		
23. INK CARTRIDGE, HP C8775WA(HP 02), light magenta , 5.5 ml	cart													0	403.56	-		
24. INK CARTRIDGE, HP C9363WA (HP 97), tricolor , 14 ml	cart													0	1,399.92	-		
25. INK CARTRIDGE, HP C9364WA (HP 98), black , 11 ml	cart													0	699.44	-		
26. INK CARTRIDGE, HP C9391A(HP 88XL), cyan , 17 ml	cart													0	997.41	-		
27. INK CARTRIDGE, HP C9392A(HP 88XL), magenta 17 ml	cart													0	997.41	-		
28. INK CARTRIDGE, HP C9393A(HP 88XL), yellow 17 ml	cart													0	997.41	-		
29. INK CARTRIDGE, HP C9396A(HP 88XL), black 58.5 ml	cart													0	1,397.83	-		
30. INK CARTRIDGE, HP CB316WA(HP 564), black	cart													0	478.80	-		
31. INK CARTRIDGE, HP CB317WA(HP 564), photo	cart													0	400.43	-		

32. INK CARTRIDGE, HP CB318WA(HP 564), cyan	cart														0	400.43	-
33. INK CARTRIDGE, HP CB319WA(HP 564), magenta	cart														0	400.43	-
34. INK CARTRIDGE, HP CB320WA (HP 564), yellow	cart														0	400.43	-
35. INK CARTRIDGE, HP CB335WA(HP74), black , 4.5 ml	cart														0	644.03	-
36. INK CARTRIDGE, HP CB336WA (HP74XL), black , 18 ml	cart														0	1,262.96	-
37. INK CARTRIDGE, HP CB337WA (HP75),tricolor, 3.5 ml	cart														0	740.21	-
38. INK CARTRIDGE, HP CB338WA (HP 75XL), tricolor, 12 ml	cart														0	1,399.92	-
39. INK CARTRIDGE, HP CC640WA (HP 60), black, 4 ml	cart			6			6			6			6	24	603.25	14,478.08	
40. INK CARTRIDGE, HP CC641WA (HP60XL), black 12 ml	cart	7	2	1	6	3		7	2	1	6	3		38	1,206.51	45,847.27	
41. INK CARTRIDGE, HP CC643WA (HP 60), tricolor,13 ml	cart	4		5	3	1	3	5		4	3	1	3	32	724.53	23,185.01	
42. INK CARTRIDGE, HP CC644WA (HP60XL), tricolor , 11 ml	cart		1			1			1			1		4	1,409.33	5,637.34	
43. INK CARTRIDGE, HP CC653AA (HP 901), black officejet , 4 ml	cart													0	604.61	-	
44. INK CARTRIDGE, HP CC656AA(HP 901), tricolor officejet, 9 ml	cart													0	926.31	-	
45. INK CARTRIDGE, HP CC660AA(HP702), black, 20 ml	cart													0	1,008.91	-	
46. INK CARTRIDGE, HP CD887AA (HP703), black deskjet	cart													0	340.63	-	
47. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet	cart													0	330.38	-	
48. INK CARTRIDGE, HP CD971AA (HP 920), black	cart													0	766.35	-	
49. INK CARTRIDGE, HP CD972AA (HP920XL), cyan	cart													0	575.03	-	
50. INK CARTRIDGE, HP CD973AA (HP920XL), magenta	cart													0	575.03	-	
51. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow	cart													0	575.03	-	
52. INK CARTRIDGE, HP CD975AA (HP920XL), black	cart													0	1,150.05	-	
53. INK CARTRIDGE, HP CN692AA(HP 704), black	cart													0	340.63	-	
54. INK CARTRIDGE, HP CN693AA (HP704), tricolor	cart													0	340.63	-	
55. INK CARTRIDGE, Brother LC67HYBK, black	cart													0	1,589.16	-	
56. INK CARTRIDGE, Brother LC67HYC, cyan	cart													0	961.86	-	
57. INK CARTRIDGE, Brother LC67HYM, magenta	cart													0	961.86	-	
58. INK CARTRIDGE, Brother LC67HYH, yellow	cart													0	961.86	-	
59. INK CARTRIDGE, Brother LC 39BK, black	cart													0	698.39	-	
60. INK CARTRIDGE, Brother LC 39Y, yellow	cart													0	465.25	-	
61. INK CARTRIDGE, Brother LC 39C, cyan	cart													0	465.25	-	
62. INK CARTRIDGE, Brother LC 39M, magenta	cart													0	465.25	-	
63. INK CARTRIDGE, Lexmark Black #14, PN 18C2090A	cart													0	1,008.91	-	
66. INK CARTRIDGE, Lexmark Color #15, PN 18C2110A	cart													0	1,252.51	-	
67. INK CARTRIDGE, Lexmark Photo #31, PN 18C0031A	cart													0	2,127.59	-	
68. INK CARTRIDGE, Lexmark Black #34, PN 18C0034A	cart													0	1,704.17	-	
69. INK CARTRIDGE, Lexmark Color #35, PN 18C0035A	cart													0	2,059.64	-	
70. INK CARTRIDGE, Epson C13To28091, black, for printer Stylus C60/CX3100	cart													0	1,166.78	-	
71. INK CARTRIDGE, Epson C13To29091, color, for printer Stylus C60/ C50/ CX3100	cart													0	1,065.36	-	
72. INK CARTRIDGE, Epson C13To32190, black, for printer Stylus C80/C82/ CX5100	cart													0	1,258.78	-	
73. INK CARTRIDGE, Epson C13To32290, Cyan, for printer Stylus C80	cart													0	601.16	-	
74. INK CARTRIDGE, Epson C13To32390, Magenta, for printer Stylus C80	cart													0	601.16	-	
75. INK CARTRIDGE, Epson C13To32490, Yellow, for printer Stylus C80	cart													0	601.16	-	
76. INK CARTRIDGE, Epson C13To38190, black, for printer Stylus C41SX/UX	cart													0	494.52	-	
77. INK CARTRIDGE, Epson C13TO38191, black, for printer Stylus C41SX/UX (Double Pack)	cart													0	871.95	-	

78. INK CARTRIDGE, Epson C13TO39090, color, for printer Stylus C41SX/UX	cart														0	774.72	-
79. INK CARTRIDGE, Epson C13To42290, Cyan, for printer Stylus C82/CX5100	cart														0	547.84	-
80. INK CARTRIDGE, Epson C13To42390, Magenta, for printer Stylus C82/CX5100	cart														0	547.84	-
81. INK CARTRIDGE, Epson C13To42490, Yellow, for printer Stylus C82/CX5100	cart														0	547.84	-
82. INK CARTRIDGE, Epson C13To46190, black, for printer Stylus C63/C83	cart														0	629.39	-
83. INK CARTRIDGE, Epson C13To47290, Cyan, for printer Stylus C63/C83	cart														0	387.88	-
84. INK CARTRIDGE, Epson C13To47390, Magenta, for printer Stylus C63/C83	cart														0	387.88	-
85. INK CARTRIDGE, Epson C13To47490, Yellow, for printer Stylus C63/C83	cart														0	387.88	-
86. INK CARTRIDGE, Epson C13To62190, black, High Cap, for printer Stylus CX3700/4700/C67	cart														0	644.03	-
87. INK CARTRIDGE, Epson C13To63190, black, Std Cap, for printer Stylus CX3700/4700/C67	cart														0	494.52	-
88. INK CARTRIDGE, Epson C13To63290, Cyan, Std Cap, for printer Stylus CX3700/4700/C67	cart														0	397.29	-
89. INK CARTRIDGE, Epson C13To63390, Magenta, Std Cap, for printer Stylus CX3700/4700/C67	cart														0	397.29	-
90. INK CARTRIDGE, Epson C13To63490, Yellow, Std Cap, for printer Stylus CX3700/4700/C67	cart														0	397.29	-
91. INK CARTRIDGE, Epson C13T075190, Black, for printer Stylus color C59/CX2900	cart														0	295.88	-
92. INK CARTRIDGE, Epson C13T075290, Cyan, for printer Stylus color C59/CX2900	cart														0	295.88	-
93. INK CARTRIDGE, Epson C13T075390, Magenta, for printer Stylus color C59/CX2900	cart														0	295.88	-
94. INK CARTRIDGE, Epson C13T075490, Yellow, for printer Stylus color C59/CX2900	cart														0	295.88	-
95. INK CARTRIDGE, Epson C13T103190, Black, for printer Stylus T40W/TX600FW	cart														0	870.90	-
96. INK CARTRIDGE, Epson C13T103290, Cyan, for printer StylusT40W/TX600FW	cart														0	580.25	-
97. INK CARTRIDGE, Epson C13T103390, Magenta, for printer Stylus T40W/TX600FW	cart														0	580.25	-
98. INK CARTRIDGE, Epson C13T103490, Yellow, for printer Stylus T40W/TX600FW	cart														0	580.25	-
99. INK CARTRIDGE, Epson C13T104190, black, for printer C110, CX7300/8300, TX200/400, Pigment High Cap	cart														0	580.25	-
100. INK CARTRIDGE, Epson C13T104193, Black, for printer C110, CX7300/8300, TX200/400 Pigment High Cap - Double Pack	cart														0	967.09	-
101. INK CARTRIDGE, Epson C13T105190, Black, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600 FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart														22	434.93	-
		2	2	2	2	2	2	2	2	2	2	2	1	1			9,568.42

102. INK CARTRIDGE, Epson C13T105290, Cyan, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600 FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart														4	434.93	1,739.71
103. INK CARTRIDGE, Epson C13T105390, Magenta, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart														4	434.93	1,739.71
104. INK CARTRIDGE, Epson C13T105490, Yellow, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart	2	2	4	2	2	2	2	2	2	4	2	2	2	28	434.93	12,177.98
105. INK CARTRIDGE, Epson C13T107190, Black, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart														0	286.47	-
106. INK CARTRIDGE, Epson C13T107290, Cyan, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart														0	286.47	-
107. INK CARTRIDGE, Epson C13T107390, Magenta, for printer T10/T11/ T13/ T20E/TX100/TX110/TX111/CX5500) Pigment - 91N	cart														0	286.47	-
108. INK CARTRIDGE, Epson C13T107490, Yellow, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart														0	286.47	-
109. INK CARTRIDGE, Epson C13T111190, Black, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart														0	963.95	-
110. INK CARTRIDGE, Epson C13T111290, Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart														0	963.95	-
111. INK CARTRIDGE, Epson C13T111390, Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart														0	963.95	-
112. INK CARTRIDGE, Epson C13T111490, Yellow, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart														0	963.95	-
113. INK CARTRIDGE, Epson C13T111590, Light Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart														0	963.95	-
114. INK CARTRIDGE, Epson C13T111690, Light Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart														0	963.95	-
115. INK CARTRIDGE, Epson C13T112190, Black, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart														0	673.30	-
116. INK CARTRIDGE, Epson C13T112290, Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart														0	673.30	-
117. INK CARTRIDGE, Epson C13T112390, Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart														0	673.30	-
118. INK CARTRIDGE, Epson C13T112490, Yellow, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart														0	673.30	-
119. INK CARTRIDGE, Epson C13T112590, Light Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart														0	673.30	-

120. INK CARTRIDGE, Epson C13T112690, Light Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	673.30	-
121. INK CARTRIDGE, Epson C13T141190, Black, for ME 32/320/620F - 141	cart													0	310.51	-
122. INK CARTRIDGE, Epson C13T141290, Cyan, for ME 32/320/620F - 141	cart													0	310.51	-
123. INK CARTRIDGE, Epson C13T141390, Magenta, for ME 32/320/620F - 141	cart													0	310.51	-
124. INK CARTRIDGE, Epson C13T141490, Yellow, for ME 32/320/620F - 141	cart													0	310.51	-
125. INK CARTRIDGE, Epson C13T143190, Black, for printer ME 960FWD/900WD - 143	cart													0	590.71	-
126. INK CARTRIDGE, Epson C13T143290, Cyan, for printer ME Office 960FWD/ 900WD - 143	cart													0	465.25	-
127. INK CARTRIDGE, Epson C13T143390, Magenta, for printer ME Office 960FWD/ 900WD - 143	cart													0	465.25	-
128. INK CARTRIDGE, Epson C13T143490, Yellow, for printer ME Office 960FWD/ 900WD - 143	cart													0	465.25	-
129. TONER CARTRIDGE, HP C3906F, black	cart													0	3,139.64	-
130. TONER CARTRIDGE, HP CB435A, black	cart													0	2,554.16	-
131. TONER CARTRIDGE, HP CB436A, black	cart													0	2,997.45	-
132. TONER CARTRIDGE, HP CB540A, black	cart													0	2,958.77	-
133. TONER CARTRIDGE, HP CB541A, cyan	cart													0	2,718.30	-
134. TONER CARTRIDGE, HP CB542A, yellow	cart													0	2,718.30	-
135. TONER CARTRIDGE, HP CB543A, magenta	cart													0	2,718.30	-
136. TONER CARTRIDGE, HP CC364A, black	cart													0	6,482.10	-
137. TONER CARTRIDGE, HP CC530A, black	cart													0	5,190.91	-
138. TONER CARTRIDGE, HP CC531A, cyan	cart													0	4,868.89	-
139. TONER CARTRIDGE, HP CC532A, yellow	cart													0	4,868.89	-
140. TONER CARTRIDGE, HP CC533A, magenta	cart													0	4,868.89	-
141. TONER CARTRIDGE, HP CE250A, black	cart													0	5,385.37	-
142. TONER CARTRIDGE, HP CE251A, cyan	cart													0	10,607.64	-
143. TONER CARTRIDGE, HP CE252A, yellow	cart													0	10,607.64	-
144. TONER CARTRIDGE, HP CE253A, magenta	cart													0	10,607.64	-
145. TONER CARTRIDGE, HP CE255A, black	cart													0	6,389.05	-
146. TONER CARTRIDGE, HP CE260A, black	cart													0	6,311.68	-
147. TONER CARTRIDGE, HP CE261A, cyan	cart													0	11,464.95	-
148. TONER CARTRIDGE, HP CE262A, yellow	cart													0	11,464.95	-
149. TONER CARTRIDGE, HP CE263A, magenta	cart													0	11,464.95	-
150. TONER CARTRIDGE, HP CE278A, black	cart													0	3,086.32	-
151. TONER CARTRIDGE, HP CE285A, black	cart													0	2,721.44	-
152. TONER CARTRIDGE, HP CE505A, black	cart													0	3,680.16	-
153. TONER CARTRIDGE, HP CE505X, high cap, black	cart													0	6,757.07	-
154. TONER CARTRIDGE, HP Q6000A, black	cart													0	3,192.96	-
155. TONER CARTRIDGE, HP Q6001A, cyan	cart													0	3,480.47	-
156. TONER CARTRIDGE, HP Q6002A, yellow	cart													0	3,480.47	-
157. TONER CARTRIDGE, HP Q6003A, magenta	cart													0	3,480.47	-
158. TONER CARTRIDGE, HP Q6470A, black	cart													0	5,555.79	-
159. TONER CARTRIDGE, HP Q6471A, cyan	cart													0	5,524.42	-

160. TONER CARTRIDGE, HP Q6472A, yellow	cart														0	5,524.42	-
161. TONER CARTRIDGE, HP Q6473A, magenta	cart														0	5,524.42	-
162. TONER CARTRIDGE, HP Q7581A, cyan	cart														0	7,152.27	-
163. TONER CARTRIDGE, HP Q7582A, yellow	cart														0	7,152.27	-
164. TONER CARTRIDGE, HP Q7583A, magenta	cart														0	7,152.27	-
165. TONER CARTRIDGE, Brother TN-155BK, black	cart														0	4,328.37	-
166. TONER CARTRIDGE, Brother TN-155M, magenta	cart														0	5,802.53	-
167. TONER CARTRIDGE, Brother TN-155Y, yellow	cart														0	5,802.53	-
168. TONER CARTRIDGE, Brother TN-155C, cyan	cart														0	5,802.53	-
169. TONER CARTRIDGE, Brother TN-2025	cart														0	2,666.03	-
170. TONER CARTRIDGE, Brother TN-2130	cart														0	1,829.63	-
171. TONER CARTRIDGE, TN-3250, low yield, for Brother HL5350DN	cart														0	3,345.60	-
172. TONER CARTRIDGE, Lexmark X340A11G	cart														0	6,116.18	-
173. TONER CARTRIDGE, Lexmark E360H11P	cart														0	12,071.34	-
174. TONER CARTRIDGE, Lexmark E450A11P	cart														0	6,851.16	-
175. TONER CARTRIDGE, Lexmark T650A11P	cart														0	9,681.33	-
176. TONER CARTRIDGE, Lexmark T650H11P	cart														0	26,226.37	-
177. TONER CARTRIDGE, Developer, Epson C13SO50005, for printer EPL-5500	cart														0	3,189.82	-
178. TONER CARTRIDGE, Developer, Epson C13SO50010, for printer EPL-5700L/5800	cart														0	5,223.32	-
179. TONER CARTRIDGE, Developer, Epson C13SO50087, for printer EPL-5900/5900L	cart														0	5,324.73	-
180. TONER CARTRIDGE, Developer, Epson C13SO50166, 6K, for printer EPL-6200	cart														0	5,179.41	-
181. TONER CARTRIDGE, Developer, Epson C13SO50167, 3K, for printer EPL-6200/6200L	cart														0	3,292.28	-
182. TONER CARTRIDGE, Epson C13SO50440, Std Cap, for printer AL-M2010D/DN	cart														0	5,524.42	-
183. TONER CARTRIDGE, Developer, Epson C13SO50520, 1.8K, for printer AL-M1200	cart														0	3,631.02	-
184. TONER CARTRIDGE, Developer, Epson C13SO50521, 3.2K, for printer AL-M1200	cart														0	5,372.82	-
185. TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer model MFP 6545	cart														0	10,455.00	-
186. TONER CARTRIDGE, Samsung Part No. ML D3050B for printer ML-D3050 / ML-D3051	cart														0	7,161.68	-
187. TONER CARTRIDGE, Samsung Part No. ML T-D105L, for printer ML 2580n	cart														0	2,875.13	-
188. TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML D2851ND	cart														0	4,887.71	-
189. TONER CARTRIDGE, Samsung Part No. ML TD104-S, for Samsung ML 1660	cart														0	3,052.86	-
190. RIBBON CARTRIDGE, for Fujitsu DL3850	cart														0	461.05	-
191. RIBBON CARTRIDGE, for OKI ML 1120	cart														0	7,302.10	-
192. RIBBON CARTRIDGE, Lexmark 11A3550 for Printer Models 23xx series	cart														0	1,170.96	-
193. RIBBON CARTRIDGE, Epson C13SO15505 for printer DFX-9000	cart														0	1,157.37	-

194. RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer LQ 300/300+II & 580	cart														0	122.32	-	
195. RIBBON CARTRIDGE, Epson C13SO15508(S015016), black, for printer LQ 670/680/680Pro	cart														0	353.38	-	
196. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	cart														0	1,254.60	-	
197. RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-5000+/ 8000/8500 Black Ribbon (S015055)	cart														0	963.95	-	
198. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-3000/3000+/3500	cart														0	1,055.96	-	
199. RIBBON CARTRIDGE, Epson C13SO15589(S015337), for printer LQ-590	cart														0	382.65	-	
200. PRINTHEAD, HP 11, black, C4810A , 8 ml	cart														0	1,399.92	-	
201. PRINTHEAD, HP 11, cyan, 8 ml	cart														0	1,399.92	-	
202. PRINTHEAD, HP 11, magenta C4812A, 8 ml	cart														0	1,399.92	-	
203. PRINTHEAD, HP 11 yellow, 8 ml	cart														0	1,399.92	-	
204. Photoconductor Kit, Lexmark PN 12A8302	cart														0	4,223.82	-	
205. Photoconductor Kit, Lexmark PN E260X22G	cart														0	2,352.38	-	
206. Photoconductor Kit, Lexmark PN E250X22G	cart														0	2,352.38	-	
207. PHOTOCONDUCTOR UNIT, Epson C13S051099, for printer EPL 6200/6200L	cart														0	3,476.29	-	
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																		
Office Equipment and Accessories																		
1. Whiteboard with stand, 4 x 5 ft	unit			2			2									6	5,000.00	30,000.00
2 Display Cabinet with glass	unit			1												1	5,000.00	5,000.00
3 Bulletin board, Cord with glas cover and frame	unit			1												1	8,000.00	8,000.00
4 Tarpaulin with Frame	unit			1												1	3,000.00	3,000.00
5 Collapsible Board , stainless	unit			1												1	25,000.00	25,000.00
6 Steel filing cabinet, 2 drawers	unit			1						1						2	6,500.00	13,000.00
7 Office chair, Executive size with arm & swivel	unit			1									1			2	5,000.00	10,000.00
8 Office Table, vinyl coated, with 3 drawers	unit	1		1												2	5,000.00	10,000.00
9 Electric Fan, Box type	unit	1														1	1,000.00	1,000.00
10 Airconditioner unit, 2hp (Director's office)	unit			1												1	30,000.00	30,000.00
11 Executive Chair, Ergonomic	unit			2									1			3	5,000.00	15,000.00
12 Stock Cabinet/Store Cabinet, Steel	unit			1												1		-
																0		-
Office Supplies																		
1 Ballpointpen, red, blue, black	each	7	4	8	8	5	8	8	5	8	8	5	8	82	21.00	1,722.00		

2 Class Record	each			10			10			10			10	40	25.00	1,000.00	
3 1/4" Styrofoam	each			5						5				10	37.50	375.00	
4 Paste, solid water well, 200 grams	each			1		1		1		1		1		5	85.00	425.00	
5 Felth Paper, assorted color	each	5			5			5			5			20	15.00	300.00	
6 Tape, double sided with foam, 1"	roll	3	2											5	21.00	105.00	
7 Battery, 9V Rechargeable	pcs	2		2		2		2				2		10	500.00	5,000.00	
8 OHP Bulb, OSRAM	pcs			3				2		2			3	10	300.00	3,000.00	
9 Sticker	pack	1	1	1	1	1	1	1	1	1	1	1	1	12	250.00	3,000.00	
10 CD Organizer	pc	5												5	300.00	1,500.00	
11 Double sided tape with foam	pc	7						2						9	85.00	765.00	
12 Double sided tape without foam	pc	5												5	25.00	125.00	
13 Raincoat	set			2										2	500.00	1,000.00	
14 Boots	set			2										2	500.00	1,000.00	
15 Battery Size D	pcs	4			4			4			4			16	30.00	480.00	
16 Signpen, Green	each	2	2	2	2	2	2	2	2	2	2	2	2	24	42.52	1,020.48	
17 Correction pen	each	3		5	3		5	3		5	3		5	32	79.50	2,544.00	
18 Columnar Notebook, 12 columns	each	1								1				2	65.00	130.00	
19 Columnar Notebook, 24 columns	each	1								1				2	85.00	170.00	
20 Mimeo paper, Legal, Pink color	ream			1										1	180.00	180.00	
21 Green Bond Paper, Legal	ream			1	1		1	1		1	1		2	8		-	
22 Glossy Photocopy (Avatar) 200gsm- for certificate (10pcs/pack)	pack		5			5			5					15	30.00	450.00	
23 Cardboard (Specialty board)-for certificates (10pcs/pack)	pack		5			5			5				5	20	25.00	500.00	
24 Documentary stamps	piece	100												100	10.00	1,000.00	
25 Mailing stamps	piece	100												100	7.00	700.00	
26 Ballpen, Pilot (Black/Blue)	pieace	12				12								24	21.00	504.00	
27 Roller ball 0.8mm (Parker-Blue) Refill	piece	3												3	85.00	255.00	
														0		-	
Audio and visual presentation and composing equipment															0		-
1 DVD Player	unit		1											1	5,000.00	5,000.00	
2 Tape Recorder (Heavy Duty)	unit		1											1	1,000.00	1,000.00	
3 Video Presentation	unit		1				1				1			3	3,000.00	9,000.00	
4																-	
5																-	
6														0		-	
Photographic or filming or video equipment and supplies																	
1 SLR Camera	unit					1								1	25,000.00	25,000.00	
2 Videocorder	unit					1								1	30,000.00	30,000.00	
3														0		-	
4														0		-	
5														0		-	
6														0		-	
7														0		-	
8														0		-	
9														0		-	

10															0		-
11															0		-
12															0		-
13															0		-
14															0		-
15															0		-
16															0		-
17															0		-
18															0		-
Cleaning Equipment and Supplies																	
1 Pranella	pc	2	2	2	2	2	2	2	2	2	2	2	2	2	24	25.00	600.00
2 Duster	pc	1		1		1		1		1		1		6	15.00	90.00	
3 Blower	pc	1				1				1				3	500.00	1,500.00	
4 Glass Cleaner	bottle			1				1					1	4	74.00	296.00	
5 Hangers	dozen			1						1				2	85.00	170.00	
6 Feather/Cloth Duster	each			1						1				2	20.00	40.00	
7 Floormop plastic (foam mophead)	piece	1												1	250.00	250.00	
8 Downy	pouce	12						12						24	5.00	120.00	
														0			
Paper Materials and Products															0		
1 Stationery Letterhead Legal	reams			1				1				1		1	4	900.00	3,600.00
2 Stationery Letterhead, A4	reams			1				1				1		1	4	850.00	3,400.00
3 Mailing Envelope with print and logo, legal	box			1								1			2	650.00	1,300.00
4 A3 Paper	reams	1				1				1			1		4	800.00	3,200.00
5 A4 Photo paper (Mathe)	pcs	100													100	2.00	200.00
6 Disbursement Voucher	pads	2	1	1	1	1	1	1	1	1	1	1	2	2	15	200.00	3,000.00
7 Supplies Stock Card	pcs	300													300	5.00	1,500.00
8 Equipment Stock Cards	pcs	300													300	5.00	1,500.00
9 Accountable Forms (Official Receipt)	pads	10		5	10					20			20		65	121.00	7,865.00
10 Diploma paper (Parchment paper, US made)	pcs	150													150	25.00	3,750.00
11 Enrolment Forms (Blue form), Registration form	pcs	1000							1000						2000	10.00	20,000.00
12 Classcards	pcs	3000							3000						6000	1.50	9,000.00
13 Stationery, Legal size	reams	3			3				3				3		12	1,000.00	12,000.00
14 Stationery, A4	reams	2			2				2				2		8	1,000.00	8,000.00
15 Diploma Jacket with print	pcs	150													150	75.00	11,250.00
16 Lies (for Graduation)	pcs			20											20	50.00	1,000.00
17 Corsage	pcs			20											20	15.00	300.00
18 Ribbons	pcs			400											400	10.00	4,000.00
19 Programs (Printing) for Graduation	pcs			200											200	70.00	14,000.00
20 Plaques (Special)	pcs			30								30			60	700.00	42,000.00
21 Flowers	bundles			10											10		-
22 Candles	pcs			5											5	50.00	250.00
23 Psychological test materials-16PF	set		1												1	5,000.00	5,000.00
24 Teacher's aptitude Test	set		1												1	3,000.00	3,000.00
25 Bank Cash Book	each	3													3	150.00	450.00
26 Official Cash Book	each	6													6	250.00	1,500.00
27 Commercial Checks	booklets	2						3					3		8	300.00	2,400.00

31 Speaker, Altec	unit							2						1	3	5,000.00	15,000.00
32 Computer Processor	unit						1								1	6,000.00	6,000.00
33 Memory 2 GB	pc		1				2						1		4	2,000.00	8,000.00
34 Hard Disk 540GB	each			1											1	3,000.00	3,000.00
Computer Equipment and Accessories																	
1 Flatbed Scanner USB	each							1							1	5,000.00	5,000.00
2 Computer Set, Latest Model	set	1		11	1		2	10							25	30,000.00	750,000.00
3 Computer Server with Software (Windows Server 2000 R2)	set			1											1	200,000.00	200,000.00
4 Portable LCD/DLP Projectors	set			1											1	35,000.00	35,000.00
5 Notebook Computer	set			1				1							2	10,000.00	20,000.00
6 Computer Set, Intel Quad Core Processor, 4GB Memory	set	1						1							2	45,000.00	90,000.00
7 Laptop with Intel Quad Core Processor, 4GB Memory	set	1						1							2	45,000.00	90,000.00
8 Kaspersky Anti Virus Protection	pc	1						1							2	50,000.00	100,000.00
9 Windows 7 Professional	pc	1						1							2	5,000.00	10,000.00
10 MS Office 2010	pc	1						1							2	5,000.00	10,000.00
11 LCD Monitor	pc	3						4							7	5,000.00	35,000.00
12 Microsoft Encarta 2012	pc	1						1							2	5,000.00	10,000.00
10 Inkjet Printer	pc	1													1	20,000.00	20,000.00
11 CPU i7 2nd Generation, 500GB HDD, 4GB RAM, 2GB Video Card (for Extension office)	set						1								1	25,000.00	25,000.00
12 Blue Ray Writer (Extension office)	unit						1								1	5,000.00	5,000.00
13 Swivel Chair	unit						1								1	5,000.00	5,000.00
14 CPU, specification of latest Model	unit	1		1											2	20,000.00	40,000.00
11 Laptop, Latest Model(for Finance & Budget)	unit					2									2	35,000.00	70,000.00
12 Computer units with printer and complete accessories, brand new (Registrar/HR)	unit	2													2	30,000.00	60,000.00
13 Printer/Scanner	unit			1											1	6,000.00	6,000.00
32 Printer, EPSON Stylus, TX110 (Printer) -for Cashier	unit	1													1	5,000.00	5,000.00
															0		-
															0		-
*Other Categories																	
															0		-
1 Insulator	roll						1								1	10,000.00	10,000.00
2 Smart Classroom	each			1											1	353,990.00	353,990.00
3 Photodrum for AR 5625, Sharp Copier	unit	1		2		1	1	1		2		1			9	4,278.00	38,502.00
4 Toner for AR5625 Sharp Copier	unit	1	1	1	1	1	1	1	1	1	1	1	1		12	9,744.00	116,928.00
5 Toner for IR 1600 Canon Copier	tube	1	1	2	1	1	1	1	1	1	2	1	1		14	2,474.00	34,636.00
6. Photo drum for Canon Copier IR 1600	pc	1		1		1		1		1		1			6	6,563.00	39,378.00
6 Toner for AR203E	tube	1		4	1			3	1	1	3	1	1	1	17	3,964.80	67,401.60
7 Drum Kit for Sharp Copier AR203A	piece	1		4				3	1		2		1	3	15	2,228.80	33,432.00
8 Photo Developer for Sharp Copier Ar203A	each	1		2				1				1	1		6	1,120.00	6,720.00
9 Photo Developer for Sharp Copier 5625	each	1		2		1	1	1		2		1	1		10	1,982.40	19,824.00
10 Toner for Sharp Copier M310	pcs	1		2		1		1		1	1	1			8	9,271.36	74,170.88
10 Photo developer for Sharp Copier M310	each	1		2		1	1	1		2		1	1		10	1,866.08	18,660.80
11 Drum for Sharp Copier M310	each	1		2		1		1		2		1			8	4,278.40	34,227.20
12 Fixing Drive Assembly	each			1						1					2	2,500.00	5,000.00
13 Roller blade for Duplo Machine	each			1									1		2	2,500.00	5,000.00
14 Duplo Machine Main board	each							1							1	43,000.00	43,000.00
15 Spare parts of Duplo Machine (Unfoseen)	set					1					1				2	10,000.00	20,000.00
16 Spare parts of Copier Machines (Unforseen)	set					1					1				2	1,000.00	2,000.00

17 Duplo Ink	tube	1		3		1	2	2	1		3		1	14	906.40	12,689.60
18 Duplo Master Roll	roll	1		2		1	1				2	1		8	3,975.80	31,806.40
19 DV Box Unit for Sharp Copier AR5625	pcs					1		1						2	10,475.00	20,950.00
20 Heat Rollers	pc	1		1		1		1		1		1		6	9,360.00	56,160.00
21 Gardening and Carpentry Tools	set			1										1	10,000.00	10,000.00
22 Hammer	pc			1										1	250.00	250.00
23 Hand Saw	pc			1										1	300.00	300.00
24 Hacksaw with blade (for Steel)	set			1										1	300.00	300.00
25 Grass Cutter, Scissor type	pair			1										1	300.00	300.00
26 Garden Hose	meters			50										50	70.00	3,500.00
27 Bolo, HD	each			1										1	300.00	300.00
28 Grass Cutter with Motor	unit			1										1	10,000.00	10,000.00
29 Rugby (for stickers during inventory)	bottle										1			1	30.00	30.00
30 Duplo Ink, Colored	tube			1			1				2			4	1,050.00	4,200.00
31 Toner for Photocopier, #NPG28	tube		1											1	2,700.00	2,700.00
* Other Janitorial Supplies														0		-
1 Muriatic Acid	gals	1	1	1	1	1	1	1	1	1	1	1	1	12	130.00	1,560.00
2 Toilet Duck Cleaner	gals	1	1	1	1	1	1	1	1	1	1	1	1	12	120.00	1,440.00
3 Toilet Bowl Brush with Handle	each	1		1			1			1			1	5	40.00	200.00
4 Rubber Gloves	set	1					1				1			3	100.00	300.00
5 Door Mats	pcs	2		12			10	2		1	10			37	100.00	3,700.00
6 Duster Cloth	each	1			1			1				1		4	30.00	120.00
7 Bowl Pump	each	1			1							1		3	50.00	150.00
8. Zonrox	gals	1		1		1		1		1		1		6	150.00	900.00
														0		-
* Other Categories (For Security Guards)														0		-
1 Ammunition, 9mm	boxes			1										1	800.00	800.00
2 Extra Magazine	pc			1										1	800.00	800.00
3 Knight Stick	pcs			1										1	200.00	200.00
4 .12 gage Shotgun Karatay Taktik (Folded)	set			1										1	24,000.00	24,000.00
5 Two-way Radio, Portable	unit			1										1	15,000.00	15,000.00
6 Emergency Light	unit			1										1	1,500.00	1,500.00
7 Flash light (Rechargeable)	set			1										1	250.00	250.00
														0		-
* Other Categories (Furnitures and Fixtures and ammenities)														0		-
1 Bedsheet	sets							10						10	350.00	3,500.00
2 Pillow cases	pairs							10						10	100.00	1,000.00
3 Pillows	pcs							10						10	250.00	2,500.00
4 Towels (Bath)	pcs							10						10	300.00	3,000.00
5 Blacnkets	pcs							10						10	400.00	4,000.00
6 Cabinets	unit							2						2	5,000.00	10,000.00
7 Tables	unit							2						2	3,000.00	6,000.00
8 Beds, Folding Beds with foam, single	unit							4						4	5,000.00	20,000.00
9 Beds, Wood	unit							6						6	8,000.00	48,000.00
10 Curtains	panels							30						30	300.00	9,000.00
11 Sala set (with small center table), wood	set	1												1	10,000.00	10,000.00

12 Reading Tables, Heavy Duty, collapsible	unit					6								6	4,500.00	27,000.00
*Others																
1 Diesoline, Oil and lubricant	li	100	60	65	60	60	65	65	65	65	65	65	65	800	45.75	36,600.00
2 Plaques	pc	4			1					2	2			9	550.00	4,950.00
3 Tarpaulin Printing/Streamers	pcs	7		4	2		4	2	1	3	1	1	2	27	650.00	17,550.00
4 Meals and Snacks	pax	100		50	50			50		50		50	50	400	100.00	40,000.00
* Other s (Reading Materials, Books, Magazines)																
1 Renewal of subscription technical journals, 1 year (5 titles)	issues	5												5	10,000.00	50,000.00
2 Books (100 vols)	volumes			25						25		50		100	400.00	40,000.00
														0		-
														0		-

***GRAND TOTAL: 5,286,499.79
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION 5,815,149.77
APPROVED BUDGET:

*Other categories that are not indicated herein
***Grand total for items under A and B

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

MARY JANE A. LARDIZABAL
Property/Supply Officer

Date Prepared:

Certified Funds Available /
Certified Appropriate Funds Available:

ARMINE REINA T. DE VERA
Accountant /
Local Budget Officer

Approved:

REMEDIOS M. CORPUZ
Head of Office/Agency
